



केन्द्रीय विद्यालय संगठन  
KENDRIYA VIDYALAYA SANGATHAN  
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग,  
नई दिल्ली 110 016

18, Institutional Area, Shaheed Jeet Singh Marg  
New Delhi 110 016

Fax: 26514179 फोन TEL: 26855532  
website:www.kvsangathan.nic.in

**Speed Post/By Hand**

F.11019/4/2015-KVS (Admn.II) 935

December 16, 2015

**Sub: - Minutes of the 104<sup>th</sup> meeting of the Board of Governors of KVS held on 15-12-2015 by circulation of Agenda.**

A copy of the minutes of the 104<sup>th</sup> meeting of the Board of Governors of KVS held on 15-12-2015 by circulation of Agenda, duly approved by the Hon'ble HRM & Chairperson, BOG, KVS is enclosed.

Comments, if any, may please be forwarded to the undersigned within 30 days.

**(G. K. Srivastava)**  
Addl. Commissioner (Admn.)  
Member Secretary  
KVS & Board of Governors.  
Phone No. 011-26855532

**Encl: As above**

**Distribution:**

1. All members of the Board of Governors of KVS.
2. PS to Hon'ble HRM & Chairperson, KVS, MHRD, Shastri Bhawan, New Delhi.
3. PPS to Secretary (SE&L) & Deputy Chairman, KVS, MHRD, Shastri Bhawan, New Delhi.
4. Sr.PPS to Additional Secretary (SE) & Vice-Chairperson, KVS, MHRD, Shastri Bhawan, New Delhi.
5. Deputy Secretary (UT), MHRD, Shastri Bhawan, New Delhi.
6. All Divisional Heads of KVS (HO) New Delhi.

**Kendriya Vidyalaya Sangathan  
(Admn-I Section)**

**Subject: Agenda for 104<sup>th</sup> Meeting of BOG of KVS to be held on 15.12.2015 by circulation.**

- AGENDA ITEM 1: Approval of the recommendations of Finance Committee, KVS held on 15.12.2015.**
- AGENDA ITEM 2: Approval & adoption of Separate Audit Report (SAR) and Audited Annual Accounts of KVS for the year 2014-15.**
- AGENDA ITEM 3: Approval & adoption of the Annual Report of KVS for the academic year 2014-15.**


It is submitted that as per Rule 33 of the Rules of the KVS under its Memorandum of Association (as enumerated in Appendix-1 of Education Code for Kendriya Vidyalayas), the Board of Governors, KVS may approve a Draft Resolution/ Agenda by Circulation. The Rule 33 *ibid* is quoted as under:

*"Any business which it may be necessary for the Board to perform may be carried out by circulation of the draft resolution among all its members and any resolution so circulated and approved by a majority of members by affixing their signature thereon shall be as effectual and binding as if such a resolution had been passed at a meeting of the Board provided that at least four members of the Board had recorded their views on the resolutions."*

Hon'ble HRM-cum-Chairperson, KVS has desired that Agenda Items relating to approval and adoption of the Annual Accounts of KVS for the financial year 2014-15 and Annual Report of KVS for the academic year 2014-15 may be considered by the Board of Governors of KVS urgently by circulation for its laying before the Parliament during the ongoing session itself. The said reports of KVS have to be placed on 17.12.2015 in Rajya Sabha and on 21.12.2015 in Lok Sabha as per schedule for Ministry of HRD. It is also submitted that approval of the recommendations of Finance Committee, KVS meeting held on 15.12.2015 and approval & adoption of the Annual Accounts and Annual Report of KVS for the year 2014-15 are the only agenda items for consideration and approval of the members of Board of Governors.

The Minutes of the Finance Committee dated 15.12.2015 and SAR & Audited Annual Accounts of KVS for the year 2014-15 and Annual Report for KVS for the academic year 2014-15 are attached as Agenda Item 1, Agenda Item 2 and Agenda Item 3 respectively.

Accordingly, Hon'ble Members of BOG are requested to please consider the Agenda and approve it as per the provision of the Rule 33 quoted above and put their signatures along with views / comments, if any.

  
Additional Secretary (Admn-I) &  
Secretary, BOG  
15.12.2015

## **MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 15<sup>th</sup> DECEMBER, 2015.**

A meeting of the Finance Committee was held on 15th December, 2015 at 2.30 pm in Room No. 116, 'C' Wing, Shastri Bhawan, New Delhi under the Chairpersonship of Ms. Rina Ray, IAS, Additional Secretary (SE), Ministry of Human Resource Development, Govt. of India and the Vice-Chairperson, Kendriya Vidyalaya Sangathan.

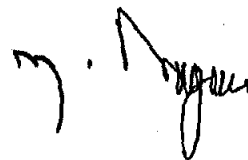
Three agenda items namely -Confirmation of the minutes of the last meeting held on 6<sup>th</sup> July, 2015, Action taken report on the Finance Committee meetings held on, 28<sup>th</sup> November, 2014 and 6<sup>th</sup> July 2015, and Approval and Adoption of Separate Audit Report on the accounts of KVS for the year 2014-15 were listed for discussion and decision.

The chairperson was informed that Audited Annual Accounts for the year 2014-15 and Separate Audit Report are to be laid on the both the houses of Parliament in a time bound manner. In view of the extraordinary situation, the Chairperson directed that only the third agenda namely Approval and Adoption of Separate Audit Report on the accounts of KVS for the year 2014-15 is to be considered and the other agenda items will be considered in the next meeting of the Finance Committee.

Accordingly the Finance Committee considered and discussed the Audited Annual Accounts and SAR issued by the office of the C&AG on 14<sup>th</sup> December, 2015 and recommended to the Board of Governors, KVS for its approval and adoption.

To ensure better financial administration in the flow of funds of KVS, the Chairperson directed to adopt "End to End Financial Management Review" to track the proper and effective utilization of finances right up to the level of Kendriya Vidyalayas.

The meeting ended with a vote of thanks to the Chair.



**LIST OF PARTICIPANTS IN THE FINANCE COMMITTEE MEETING HELD ON 15<sup>TH</sup> DECEMBER 2015.**

- |    |   |                     |
|----|---|---------------------|
| 1  | Ms. Rina Ray , IAS,<br>Additional Secretary(SE),<br>Ministry of HRD,<br>Govt. of India & Vice-Chairperson,<br>Kendriya Vidyalaya Sangathan,<br>New Delhi - 110001 | Chairperson         |
| 2. | Sh Santosh Kumar Mall, IAS,<br>Commissioner,<br>Kendriya Vidyalaya Sangathan,<br>New Delhi-110016   | Member              |
| 3. | Sh Anil Kakaria,<br>Deputy Secretary (Fin.)<br>Ministry of HRD, Govt. of India,<br>New Delhi-110001<br>(Represented on behalf of JS & FA, MHRD)                   | Member              |
| 4  | Sh. M. Arumugam,<br>Joint Commissioner (Finance),<br>Kendriya Vidyalaya Sangathan,<br>New Delhi-110016  | Member<br>Secretary |

**Special Invitees**

- |   |   |
|---|---|
| 1 | Sh G. K. Srivastava, IAS,<br>Additional Commissioner (Admn),<br>Kendriya Vidyalaya Sangathan,<br>New Delhi-110016 |
| 2 | Sh S. Muthuslvam,<br>Assistant Commisloner(Fin),<br>Kendriya Vidyalaya Sangathan,<br>New Delhi-110016             |




**ITEM 2: -**

**APPROVAL & ADOPTION OF SEPARATE AUDIT REPORT (SAR) AND AUDITED ANNUAL ACCOUNTS OF KVS FOR THE YEAR 2014-15.**

The Annual Accounts of the Sangathan for the year 2014-15 were approved by the Finance Committee in its meeting held on 6<sup>th</sup> July, 2015. However in anticipation of approval by the Finance Committee two sets of the Annual Accounts were submitted to the Director General of Audit, Central Expenditure (DGACE) on 30<sup>th</sup> June, 2015 for audit and certification as per the prescribed Time Schedule. In order to adhere to the time schedule for laying the certified Annual Accounts with Audit Report on the table of both the Houses of Parliament before December 2015, approval of Hon'ble HRM & Chairperson was solicited for the Annual Accounts of the Sangathan for the year 2014-15 based on the recommendations of the Finance Committee and accordingly the Hon'ble HRM & Chairperson, accorded approval on 31<sup>st</sup> July, 2015. The approval of Hon'ble HRM & Chairperson, KVS was reported to the Board in its 103<sup>rd</sup> meeting held on 30<sup>th</sup> October, 2015.

The Director General of Audit, Central Expenditure (DGACE) conducted the audit on the Annual Accounts of KVS from September 22, 2015 to October 23, 2015. The DGACE has issued Draft Separate Audit Report (SAR) on 8<sup>th</sup> December, 2015 for comments of the Sangathan and the Sangathan furnished the comments on the draft SAR to the DGACE on 9<sup>th</sup> December, 2015.

Now the DGACE has certified the Annual Accounts of the Sangathan and issued final Separate Audit Report (SAR) on 14<sup>th</sup> December, 2015. The Audit Report is placed at Annexure-IV.

The Finance Committee noted the Audited Annual Accounts of Sangathan in its meeting held on 14<sup>th</sup> December, 2015. Accordingly the Finance Committee recommended to the BOG of the Sangathan for approval and adoption of Audited Annual Accounts for the year 2014-15.

Board of Governors, KVS may kindly approve and adopt the Separate Audit Report (SAR) and Audited Annual Accounts for the year 2014-15 so that the same may be submitted to MHRD for placing before both the Houses of the Parliament.



**ITEM 3 :****APPROVAL & ADOPTION OF THE ANNUAL REPORT OF KVS FOR THE ACADEMIC YEAR 2014-15.**

The highlights of the Annual Report of KVS for the year 2014-15 are as under:-

Contents at the beginning presents an overview of chapters included in the Annual Report 2014-15.

1. Chapter 1: "Introduction" gives the details of the inception of KVS and its objectives: fourfold mission, salient features and norms that contribute towards enabling it impart quality education as a premier organization in the country.
2. Chapter 2: "Organisational set-up" gives the details of organizational structure of KVS Headquarters, Regional Offices, ZIETs and the Vidyalayas, as also the constitution and role of KVS Board of Governors and its various Administrative Committees.
3. Chapter 3: "Growth of the Organization" highlights the expansion of Kendriya Vidyalayas network over the years, year wise growth in enrolment, State/UT wise, sector-wise distribution of Kendriya Vidyalayas, provision of IInd shift in selected Kendriya Vidyalayas, norms for opening of new KVs, KVs opened and closed during 2014-15 and provision of hostel facilities in Kendriya Vidyalayas. It also gives the criteria for identifying Hard and Very Hard Stations and details of identified Hard and Very Hard Stations.
4. Chapter 4: "Academic Panorama" is focused on the two major components of education, i.e. the child and the teacher, and hence is divided into five sections:
  - a. Enrolment of Students includes enrolment position during last six years, total enrolment, no. of girls and boys with %, state wise/region wise/ class wise enrolment in Kendriya Vidyalayas as on 31-03-2015.
  - b. Child in Focus : Towards Excellence includes CMP, EQIUP, Holistic Development, Promotion of Science in Kendriya Vidyalayas, KVS JNNSMEE, National Children Science Congress, KVS National Social Science Exhibition, INSPIRE Awards, Mathematical Olympiad Programme, Youth Parliament Competition, Physical & Health Education, Incentives to players, 45<sup>th</sup> National Sports Meet-2014, 60<sup>th</sup> National School Games 2014-15 organized by SGFI and details of Position Holders therein; Scout & Guides Activities, NCC Training, Adolescence Education Programme (AEP), Programmes initiated by KVS in its endeavour for excellence and application of ICT like e-classrooms, installation of multimedia devices, developing e-content, ICT Award; Schemes adopted by KVS in partnership with Oracle, including Java Programs using Greenfoot (VILT) Format, Alice & STEM Education initiative during Inservice Courses with an objective to integrate Computational skills with all teaching by

*SP*

4

introducing some amount of programming to all students irrespective of the subject, Computer infrastructure & Computer Training Labs including Internet facilities in KVs and KVS initiatives with Oracle to bring about a change in education by integrating technology into the curriculum and classroom in an effective manner. Result Analysis (Academic Performance -2015) includes results of Class X and Class XII - 2015, region wise pass percentage based on Grading for Class X and Class XII, Comparative Performance of KVS with respect to other organizations for the last 10 consecutive years, Comparison of result-2015 with 2014, region wise KVs securing 100% result in Class X and Class XII, region wise (performance based) result in different streams for class XII with detailed result analysis and list of Toppers.

- c. The Staffing includes 20 years' staffing in Kendriya Vidyalayas, selection procedure of teachers in KVS; staff sanctioned and in-position (as on 31.03.2015) at KVS(Hq), ROs, ZIETs and Kendriya Vidyalayas as also norms of staff requirement in Kendriya Vidyalayas.
  - d. Incentives to Teachers includes list of National Awardees, KVS Incentive Awardee teachers and non-teaching staff and Innovation & Experimentation Awardees. Also included herein is a list of selected teachers for various programmes under Teacher Exchange Programme, provided by the Fulbright Organization under USEFI.
  - e. Vidyalaya Supervision includes consolidated statement regionwise as graded by KVS in 2014-15 based on Inspection Reports.
5. Chapter 5: "Training : Empowering to Meet the Challenges" includes information about ZIETs - their Objectives, Vision, Mission; Training Targets. Educating the Educators includes Training programmes - In-service Training/ Refresher Courses/Induction Course for Teachers, Principals, ACs, DCs as well as Short Term Courses during the session 2014-15.
  6. Chapter 6: "Implementation of Reservation Policy" includes the policy of reservation for prescribed categories for admission in KVs as well as for recruitment in KVS, as per the Govt. of India rules.
  7. Chapter 7: "Implementation of Official Language Policy" gives details of Implementation of Official Language Policy, Publications, Incentives, Celebration of Hindi Day/Week/Fortnight at KVS (HQ), Regional Offices, ZIETs and KVs, Seminars/ Workshops, Training Programmes in Hindi, Bilingual Software in Computers, and Notification of Offices in the Govt of India Gazette and Honour by Govt. of India for excellent performance in official language.



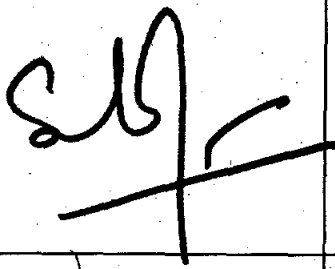
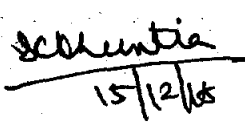
8. Chapter 8: "Infrastructure" gives details of the construction programme of Kendriya Vidyalayas both in respect of the construction of permanent school building and staff quarters, with a list of school buildings and staff quarters completed and sanctioned in 2014-15.
9. Chapter 9: "Budget & Accounts" includes Budget Estimate & Revised Estimate for the year 2014-15.

Appendix (I-XI) include the Composition of Board of Governors of Kendriya Vidyalaya Sangathan (including List of Members therein as on 31.03.2015), Academic Advisory Committee, Finance Committee, Administration & Establishment Committee, Works Committee, KVS Advisory Committee for ZIETs, ZIET Advisory Committee, Regional Advisory Committee, Composition of Vidyalayas Management Committee, New Admissions up to 31.03.2015, Student-Computer Ratio, Student-Teacher Ratio, Gender Ratio as on 31.03.2015 and Abbreviations.

The Annual Report 2014-15 consists of 238 Pages in Hindi & English including illustrative colour photographs and graphic charts. The Annual Report 2014-15 is printed on Art Paper and is designed by Asstt. Editor, KVS(Hq) with the help of M/s Dolphin Printo Graphics. The said printed Annual Report is placed before the Board.

The BOG of KVS may consider and adopt the Annual Report of KVS for the year 2014-15.

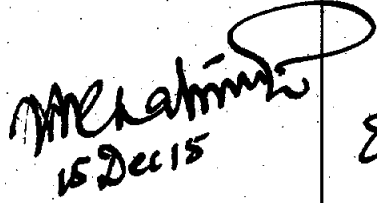
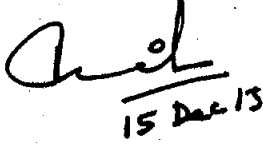
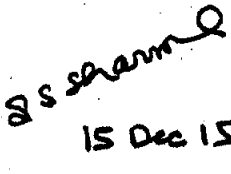
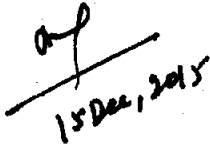
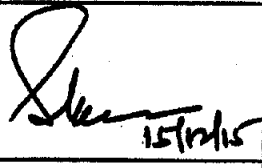
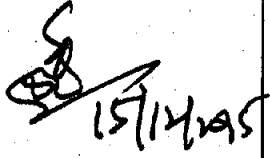
The Agenda Item 1, Agenda Item 2 and Agenda Item 3 are hereby accordingly circulated to all the members of the Board of Governors for consideration and approval:

Sl.No.	Chairperson/ Members	Signature	Views/ Remarks
1.	Smt. Smriti Zubin Irani, Hon'ble Minister of HRD. Govt of India & Chairperson, KVS Shastri Bhawan, New Delhi		
2.	Shri S. C. Khuntia, Secretary (SE&L) & Deputy Chairman, KVS MHRD, Shastri Bhawan, New Delhi	 15/12/15	Appd.





3.	Mrs. Rina Ray Additional Secretary(SE&L) & Vice- Chairperson, KVS MHRD, Shastri Bhawan, New Delhi	Ray 15.12.	Agreed
4.	Dr. Satbir Bedi Joint Secretary (SE-II) MHRD, Shastri Bhawan, New Delhi	Satbir 15/12/15	Agreed.
5.	Ms. Darshana M. Dabral JS & Financial Advisor, Ministry of HRD (Deptt. of SE &L) Shastri Bhawan, New Delhi	Demays	Agreed
6.	Shri R. N. Dubey Joint Secretary (Trg) & CAO Ministry of Defence, Room No. 155, E Block Dalhousie Road, New Delhi	-	
7.	Shri N. Sriraman, Director & Chief Welfare Officer Deptt. of Personnel & A.R, Room No 384, Lok Nayak Bhawan, New Delhi.	-	
8.	Dr. Hrushikesh Senapaty, Director, NCERT, Sri Aurobindo Marg, New Delhi	-	
9.	Shri Y.S.K. Seshu Kumar, Chairman (I/C), CBSE	3	Agreed.

10.	Major General D. Roy, Additional Dir. Gen. Military Training (Army Education ) Army Education Corps, MT Directorate, GS Branch, Army Headquarters, Represented New Delhi by Brig V N Chaturvedi, DDS MT(AE)	 15 Dec 15	Endorsed.
11.	Commodore Ghanshyam Ojha. Principal Director, Naval Education, Naval Headquarters, 2 <sup>nd</sup> Floor, West Block-5, Wing-2, R.K.Puram, New Delhi.	 15 Dec 15	Endorsed
12.	Air vice Marshal S S Sharma Assistant Chief of Air Staff (Education) Directorate of Education Air Headquarters, R.K.Puram, New Delhi.	 15 Dec 15	Approved.
13.	Shri Biswajit Kumar Singh, Commissioner Navodaya Vidyalaya Samiti B-15, Sector -62, Institutional Area, Noida (U.P)	 15 Dec, 2015	Approved
14.	Shri Santosh Kumar Mall, IAS Commissioner, KVS [HQ], New Delhi.	 15/12/15	Approved
15.	Shri GK Srivastava, IAS Additional Commissioner (Admn.) & Member Secretary, BOG, KVS KVS [HQ], New Delhi	 15/12/15	Approved

\*\*\*\*\*