



केन्द्रीय विद्यालय संगठन (मुख्या०)
शहीदजीत सिंह मार्ग, १८ संस्थागत क्षेत्र,
नई दिल्ली - ११० ०१६

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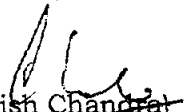
फा० संख्या : 11012-01/2014-KVS/HQ/WK-II

दिनांक:- ०५ .08.2014

Sub: Minutes of the 3rd Annual Deputy Commissioner's Conference held from 25th to 27th June 2014.

A copy of the Minutes of the Annual Deputy Commissioner's Conference held from 25th to 27 June 2014 (Works Branch) duly approved by the Additional Commissioner (Admn.) is forwarded herewith.

Action Taken Report on the various decisions/recommendations made in the Conference may be sent on email i.e. workskvs@yahoo.com


(Er. Satish Chandra)
Technical Officer (Works)

Encl: as above

Distribution:

01. PS to Commissioner, KVS.
02. PS to Additional Commissioner (Admn).
03. PS to Additional Commissioner (Acad).
04. The Deputy Commissioner, KVS, All Regional Offices.
05. The Director, ZIET, Mumbai, Mysore, Gwalior, Bhubaneswar & Chandigarh.
06. All Branch Officers of KVS (HQ) for information and necessary action.
07. The Section Officer (Admn.II), KVS (HQ).
- ✓ 08. The Deputy Commissioner, EDP Cell - for uploading on KVS website.
09. Guard File

**KENDRIYA VIDYALAYA SANGATHAN
(WORKS BRANCH)**

**MINUTES OF MEETING OF DEPUTY COMMISSIONER'S CONFERENCE
HELD ON 24-27 JUNE, 2014**

Item No.1: **To review the status position of transfer of land:**

While initiating deliberations, Additional Commissioner (Admn.), KVS appreciated the efforts made at regional level in finalizing transfer of title of land for some of the KVs in favour of Sangathan. He further emphasized that as on date in respect of 149 KVs transfer of title of land is still pending. Hence, a lot of efforts are required to be made to expedite various issues relating to transfer of land and to enable Sangathan to construct permanent school building for the Kendriya Vidyalayas functioning in the temporary buildings. Similarly in respect of 54 Kendriya Vidyalayas sanctioned in March 2014, concerted efforts should be taken by interacting with concerned Distt. Collector/Collectors to ascertain whether the State Govt. is serious about opening of Kendriya Vidyalaya by providing adequate suitable land as per KVS norms and in accordance with Additional Commissioner (Admn.) letter No. 110111/100/2007-KVS (HQ)/Works dated: 16.06.2014 addressed to all Deputy Commissioners, KVS, Regional Offices.

Deputy Commissioner, KVS (RO) Varanasi raised the issue regarding transfer of land for 29 years by the State Govt. which is against the guidelines of KVS. He was directed to meet higher authorities of Govt. of U.P. and submit comprehensive report to take further necessary action in this regard.

Deputy Commissioner, KVS (RO) Bhubaneswar highlighted the urgency of construction of Boundary Wall to the Plot of KV No.6, Bhubaneswar. She was directed to submit the proposal with facts for approval.

Additional Commissioner (Admn.) directed that a mid way appraisal report on pending land transfer cases may be submitted to him at the earliest. Thereafter, Agenda items were taken up.

Executive Engineer (G) informed that Works Committee of KVS under the Chairmanship of Additional Secretary, SE&L, Ministry of HRD approved a budget of Rs. 406.00 Crore under Plan and a set a target of 50 school buildings to be sanctioned during the financial year 2014-15. In order to achieve the targets physical as well as financial, all Deputy Commissioners of Regional Offices must make extra and concerted efforts for transfer of land by sponsoring authorities and submission of plans & estimates by construction agencies.

- A) **KVs where school buildings have been sanctioned on the undertaking given by State Administration but formal sanction of State Governments for transfer of land on permanent grant basis free of cost is awaited.**

As per mandate given by the Board of Governors, KVS in its 79th meeting held on 26th June, 2008, KVS has sanctioned the work of construction of school building of 31 KVs on receipt of undertaking from state authorities. However, sanction orders for completion of Land transfer formalities in favour of KVS, allotment of land on permanent grant/free of cost is yet to be issued by state governments concerned. To protect KVS interest, Additional Commissioner (Admn.) further impressed upon the need to get expedite sanction order of State Govt. for transfer of land in favour of KVS either on lease/permanent grant basis and finalize the case of execution of lease/permanent grant basis without further delay.

- B) **KVs where land identified & planning action initiated awaiting lease/ undertaking from State Government for transfer of land on permanent grant basis free of cost.**

Additional Commissioner (Admn.), KVS impressed upon all the Deputy Commissioners to expedite execution of lease deed/ sanction order for allotment of land/ submission of undertaking in respect of 104 KVs where plot of land identified by sponsoring agencies and accepted by KVS for the construction of school building/ staff quarters and planning action has also been initiated.

He further desired that Deputy Commissioners must ensure that advance possession of the land is delivered to the Principals of the KV concerned by demarcation of plot boundaries properly so that construction agency is in a position to carry out site survey and submit plans and estimates for the approval of the KVS and to save time.

- C) **KVs where land is yet to be identified:**

Additional Commissioner (Admn.), KVS stressed the need of identification of land in respect of 45 KVs besides 54 KVs planned by KVS for opening during the current financial year on completion of land transfer facilities. He directed that concerted efforts are required to be made at Regional Offices level by closely liaising with the sponsoring agencies to get the suitable plot of land identified and to complete land transfer formalities in favour of KVS.

Executive Engineer, KVS requested Deputy Commissioners that they must carry out the inspection of site personally, along with other team members and submit specific recommendation of site instead of simply forwarding it for acceptance by KVS. While recommending the site Deputy Commissioners must ensure that essential facilities required to run the Vidyalaya smoothly i.e. potable water supply lines, electricity, approach road etc. are available at site. The site must be free from encumbrances like old & dilapidated structure, HT/LT line and trees standing thereon etc. Further, the mode of transfer of land (i.e. either on lease basis or permanent grant basis) and location of the site i.e. Urban, Semi-Urban or Rural etc. should be specifically mentioned in the proforma devised and circulated by KVS and copy uploaded on KVS Website for submission of the feasibility report. Inspection of the site must invariably be carried out along with the Executive Engineer/ Garrison Engineer of the construction agency so that various technical aspects relating to the construction of school building may be got examined properly and to avoid infructuous expenditure on developmental work at later stage.

Item No.2: **To review the status of school building targeted for completion during 2014-15:**

During the current financial year 2014-15, KVS has targeted to complete 20 school buildings including backlog of last year having progress. Additional Commissioner (Admn.), KVS directed Deputy Commissioners concerned to closely liaise with the respective construction agencies at their level and ensure the completion of the school buildings as money/funds have been remitted for most of the works and sufficient funds available under Plan to meet out the requirement for construction of buildings. They must also ensure submission of monthly progress reports with countersignature of Principal of concerned Vidyalayas.

Item No.3: **To review special repair/strengthening of permanent school buildings.**

(i) **Monitoring of sanctioned repair works:**

A consolidated list of special repair works, sanctioned by KVS(HQ) based on the recommendations of Deputy Commissioners of Regional Offices concerned during the year 2013-14 has been circulated on 23.06.2014 to all Regional Offices with the direction to closely liaise, monitor and interact with the Principals of the KVs/ construction agency concerned to ensure timely completion of sanctioned works.

(ii.) **Annual repair & Maintenance:**

a) **Annual repair & maintenance of school building:**

Executive Engineer, KVS emphasized the need to carry out A/R&M/O permanent school buildings at Vidyalaya level out of VVN regularly to avoid inconvenience to the students and staff. A/R & M/O is essential to minimize need of special repair. Hence Principals of KVs should be sensitized on the issue.

b) **Annual repair & maintenance of Staff Quarters:**

Executive Engineer, KVS reported that sanction order for allocation of grant to Regional Offices for carrying out A/R&M/O. Sanctioned for the year 2014-15 has been issued on 10.06.2014. Executive Engineer, KVS further requested all Deputy Commissioners to ensure that funds are utilized proportionately for all the quarters for civil & electrical works so that repair of all staff quarters is carried out and to minimize the problem to the residents/staff.

(iii.) **Safety & Security:**

Additional Commissioner (Admn.), KVS reiterated that number of times, Sangathan has issued directions to Regional Offices to ensure that all school buildings and staff quarters under the region must be got inspected by an officer of the rank of Executive Engineers/CPWD or State PWD in respect of KVs functioning in civil sector and by the Garrison Engineers/MES in respect of KVs functioning in defence sector and obtain safety certificate for all KVs either functioning in project sector/ IHL /temporary buildings provided by Sponsoring Agencies or in the permanent school buildings constructed by KVS(HQ).

In respect of KVs running in unsafe accommodation, provided by the sponsoring agency IHL/project authorities, the matter must immediately be brought to the notice of the Chairman, VMC to arrange either alternate safe accommodation for functioning of KV or to undertake retrofitting works timely and certify the building safe. Similarly, in respect of KVs functioning in their own permanent school buildings, constructed by KVS, if found unsafe, it must be immediately brought to the notice of the KVS(HQ).

Additional Commissioner (Admn.), KVS has further impressed that no KV should be allowed to run in the buildings found unsafe.

Similar action is also required to be taken for the residential accommodation.

(iv) **Settlement of account:**

a) **Special repairs of school buildings & Staff quarters etc.**

Addl. Commissioner (Admn.) highlighted the issue of delay in taking up sanctioned construction and repair works and their successful completion. He has informed that in a number of KVs even after sanction of proposal by KVS (HQ), Monitoring Committee is not formed at Vidyalaya level to monitor the work. This ultimately results in: -

- (i) Delay in commencement of work;
- (ii) Slow pace at progress after start;
- (iii) Delay in remittance of funds;
- (iv) Poor quality of construction;
- (v) Number of works remain unattended;
- (vi) Delay in rectification of construction defects; and
- (vii) Defects warranty period lapsed un-observed.

He further informed that exhaustive instructions have been issued by KVS(HQ) to all Regional Offices with the direction to ensure effective monitoring of construction and special repair works both at Regional Offices and School level effectively to avoid time and cost overrun and inconvenience to students and staff.

b) **Annual repair & maintenance of staff quarters located in KVs for the year 2013-14:**

Executive Engineer, KVS requested Deputy Commissioners to ensure that grants allocated by KVS(HQ) for A/R&M/O of staff quarters located in KVs for the year 2013-14 must be settled before grants for A/R & M/O staff quarters for the year 2014-15 is released to the KVs concerned to avoid duplicacy.

c) **Annual repair & maintenance of staff quarters located in ROs/ZIETs during the year 2013-14:**

Executive Engineer, KVS requested all Deputy Commissioners of Regional Offices & Directors of ZIETs to render the accounts of the grants of A/R&M/O staff quarters located in ROs/ZIETs sanctioned by KVS (HQ) for the year 2013-14.

Unspent balance, if any, along with completion report and financial expenditure statement, may be refunded to KVS (HQ) before A/R& M/O staff quarters is taken up.