



Kendriya Vidyalaya Sangathan (Hq.)

18, Institutional Area

Shaheed Jeet Singh Marg

New Delhi - 16

Phone No. 011-26858570

F.110225/66/2014/KVS(HQ)/Audit

Date: 24.04.2014

OFFICE ORDER

The Internal Audit Inspection on the accounts and financial transactions of Regional offices/ZIETs will be taken up by the Officers as per the Tentative Audit Schedule 2014-15 as Annexed with this order so as to complete the audit work by February 2015.

2. The internal Audit Party after completing the Audit will also attend the Audit Adalat in the respective Region to minimize the outstanding objections related to Internal Audit and AG Audit. In order to make the Internal Audit more effective in the Regions, one of the Officers preferably AC (Finance)/JC (Finance) may also visit the Region for supervision on the last working day of Audit.

3. The leader of the Audit party may submit his/her tour programme along with the name of the Assistants as per their choice to the Controlling officer for approval before undertaking the tour.

This issues with the approval of the Commissioner, KVS.

(M. Arumugam)
Joint Commissioner (Fin)

Distribution:

1. Individual concerned.
2. The Deputy Commissioner, KVS, all Regional Offices/The Director, KVS, all ZIETs - with the request to keep all the records including the audit / Hindi questionnaire for submission to audit on the first date of audit without fail.
3. The Administrative Officer, KVS, All Regional Offices
4. The Finance Officer, KVS, All Regional Offices
5. The Assistant Commissioner (Admn), Estt-I, KVS (HQ)
- ✓ 6. The Deputy Commissioner, EDP Cell, KVS (HQ), - with the request to upload this order on the KVS web site.

ANNEXURE

S N	Region	Particulars of Last Audit Conducted			Tentative Audit Schedule (2014-15)		
		Name of the Officer	Designation	Month Completed	Name of the Officer	Designation	Month
		SRI.			SRI./Ms.		
1	Ahmedabad	M P Singh	Finance Officer	Jan.2014	M. Arumugam	Joint Commr.(F)	Jan.2015
2	Bangalore	M Arumugam	Joint Com.(F)	Sept.2013	S Muthusivam	Asst. Com.(F)	Oct.2014
3	Bhopal	P K Pahwa	Finance Officer	Jan.2014	M P Singh	Finance Officer	Jan.2015
4	Bhubneswar	AK Srivastava	Finance Officer	Feb.2014	P K Pahwa	Finance Officer	Jan.2015
5	Chandigarh	Manoj Rawtani	Finance Officer	June.2013	AK Srivastava	Finance Officer	July.2014
6	Chennai	M Arumugam	Joint Com.(F)	Jan.2014	Manoj Rawtani	Finance Officer	Jan.2015
7	Dehradun	Sanjay Kumar	Finance Officer	Jan.2014	M Babu	Section Officer	Dec.2014
8	Delhi	P K Pahwa	Finance Officer	Mar.2014	Govind Kumar	Finance Officer	Feb.2015
9	Guwahati	Manoj Rawtani	Finance Officer	July.2013	M P Singh	Finance Officer	Aug.2014
10	Hyderabad	OS Sheoran	Finance Officer	Dec.2013	Sanjay Kumar	Finance Officer	Jan.2015
11	Jabalpur	Manoj Rawtani	Finance Officer	Dec.2013	OS Sheoran	Finance Officer	Jan.2015
12	Jaipur	OS Sheoran	Finance Officer	Jan.2014	M Babu	Section Officer	Nov.2014
13	Jammu	Manoj Rawtani	Finance Officer	Feb.2014	S Muthusivam	Asst. Com.(F)	Feb.2015
14	Kolkata	G P Vishwanath	Finance Officer	Jan.2014	Raghuveer Singh	Finance Officer	Jan.2015
15	Lucknow	OS Sheoran	Finance Officer	Feb. 2014	P K Pahwa	Finance Officer	Feb.2015
16	Mumbai	S Muthusivam	Asst. Com.(F)	Oct.2013	Govind Kumar	Finance Officer	Nov.2015
17	Patna	Govind Kumar	Finance Officer	Feb.2014	Sanjay Kumar	Finance Officer	Feb.2015
18	Silchar	Sanjay Kumar	Finance Officer	Feb.2013	BCD Kumar	Asst. Com.(F)	July.2014
19	Varnasi	S Muthusivam	Asst. Com.(F)	Feb.2014	AK Srivastava	Finance Officer	Jan.2015
20	Tinsukia	Raghubir Singh	Finance Officer	Feb.2014	Jagbir Singh	Finance Officer	Jan.2015
21	Gurgaon	BCD Kumar	Asst. Com.(F)	Oct.2013	M. Arumugam	Joint Commr.(F)	Nov.2014
22	Ernakulam	Raghubir Singh	Finance Officer	Dec.2013	Manoj Rawtani	Finance Officer	Dec.2014
23	Agra	M P Singh	Finance Officer	Dec.2013	OS Sheoran	Finance Officer	Jan.2015
24	Raipur	BCD Kumar	Asst. Com.(F)	Sept.2013	Jagbir Singh	Finance Officer	Sept.2014
25	Ranchi	Jagbir Singh	Finance Officer	June.2013	BCD Kumar	Asst. Com.(F)	Aug.2014
	ZIET						
26	Mysore	M Babu	Section officer	Sept.2013	Asheesh Saraswat	Finance Officer	Sept.2014
27	Mumbai	S Muthusivam	Asst. Com.(F)	Oct.2013	Sukh Raj Kaur	Finance Officer	Sept.2014
28	Chandigarh	AK Srivastava	Finance Officer	Sept.2013	Asheesh Saraswat	Finance Officer	Oct.2014
29	Gwalior	P K Pahwa	Finance Officer	July.2013	Sukh Raj Kaur	Finance Officer	Aug.2014
30	Bhubaneshwar	AK Srivastava	Finance Officer	Feb.2014	Raghuveer Singh	Finance Officer	Feb.2015

