

KENDRIYA VIDYALAYA SANGATHAN
18-INSTITUTIONAL AREA
SHAHEED JEET SINGH MARG
NEW DELHI - 110 016.

No.F.18-20/99-KVS(Admn-I)

Date: 16/01/2003

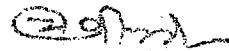
OFFICE MEMORANDUM

Subject: Duties of non-vacational staff during Autumn and Winter breaks - regarding.

On the recommendation of the 4th Central Pay Commission, Govt. have increased the working hours in the administrative offices to 40 hours a week. Thus for offices having six day week with second Saturday as a closed holiday, the working hours are to be observed keeping in view the minimum of 40 hours per week. In line with the above instructions of the Government, the non-vacational staff of Kendriya Vidyalayas is also expected to work for minimum 40 hours a week with second Saturday as a closed holiday and such staff not entitled to avail holidays for 50% of the break period during autumn and winter breaks.

Therefore, in supersession of this office order No.F.18-1/73-KVS(SS) dated 28.09.73 and also in supersession of the orders issued on the subject thereafter, it has been decided by the competent authority that henceforth the non-vacational staff in Kendriya Vidyalayas will not be entitled to avail of autumn and winter breaks except Sunday and Gazetted holidays falling during the period.

These orders will be effective from the date of issue.



(RAJVIR SINGH)

Dy. Commissioner (Pers.)

Distribution:-

1. The Assistant Commissioner, Kendriya Vidyalaya Sangathan, All Regional Offices.
2. The Director, ZIET, Gwalior.
3. The Principal, All Kendriya Vidyalayas.
4. All Officers/Sections, KVS Hqrs., New Delhi.
5. Secretary/President all recognised staff Associations.