

F.No F.No.110240/MISC/2021/KVSHQ(Budget)

केन्द्रीय विद्यालय संगठन (मु.)/

Kendriya Vidyalaya Sangathan (HQ) 18 संस्थागत क्षेत्र/18 Institutional Area, शहीद जीत सिंह मार्ग/Shaheed Jeet Singh Marg, नई दिल्ली – 110016/New Delhi -110016

> दूरभाष/Telephone No.: 011-26858570 Email- budget.section@kvs.gov.in,

> > Date:)7.12.2021

All employees, Kendriya Vidyalaya Sangathan,

Subject: Redressal of grievance regarding Medical claim.

Madam/Sir,

Kendriya Vidyalaya Sangathan (HQ), in its continuous efforts to redress and resolve the grievances of its employees has now decided to provide an opportunity to its employees for redressal of their grievances pertaining to Medical claims keeping in view difficult times of pandemic in the country

The grievance of employees related to Medical claims should be forwarded to KVS(HQ) at <u>budget.section(d)kvs.gov.in</u>. along with all relevant documents, with a copy to concerned KV/RO.

It will be relevant to mention that following points should be considered while forwarding the grievance:

- 1. Subject of the grievance should be related to Medical claims of KVS.
- 2. The matter under litigation should not be submitted as grievance.

Only soft copy of grievance should be submitted at email-ID mentioned above. While submitting the grievance complete details such as name of applicant, name of KV, Regional Office, Particular of grievance etc. should be mentioned clearly.

PTO

The grievance should be submitted from the date of issue of this letter till 31.12.2021.

Yours sincerely,

(Satya Narain Gulia)

Joint Commissioner (Finance)

Copy to:-

- 1. Deputy Commissioners/Directors, All Regional Offices/ZIETs, KVS-with the request to circulate the content of this letter among all the KVs under your jurisdiction. A copy of this letter should also be published on the official website of ROs and KVs for information of employees under your jurisdiction. Further, in case any grievance is pending at RO level the same should be disposed at the earliest or full details of the case citing the reasons for non-disposal should also be forwarded to this office at email-ID mentioned above.
- 2. The Deputy Commissioners (EDP), KVS(HQ), New Delhi with the request to upload the letter on KVS website under the head "Announcement".

Joint Commissioner (Finance)